Annex 4

Criteria to Determine Unreasonable Requests

To assist the Bank in exercising its right to refuse unreasonable public access requests, a public access request will be considered unreasonable if it meets one or more of the following criteria:

1. The public access request exceeds any of the following, either per request, or in aggregate per calendar quarter:
   
   (a) Fifty (50) documents (other than Board Records) that are less than twenty (20) years old at the time of the request;
   
   (b) Five hundred (500) pages of Board transcripts, or, if the information responsive to a public access request is set out across more than forty (40) Board transcripts; or
   
   (c) One hundred (100) Board Records other than Board transcripts;

2. The public access request is the sixth or subsequent request submitted by the same requester in a single calendar quarter;

3. The public access request is for one or more of the specific documents listed under the Policy, at Section III.B.6.(b), Information Eligible for Declassification, but which documents have not yet become eligible for declassification because the relevant time period to have such document(s) declassified has not yet been met at the time of the request; or

4. Notwithstanding the criteria set forth above in this annex, the public access request, at the Bank’s discretion, (a) is excessively burdensome or distorts the implementation of the Policy by, for example, and not limited to, disrupting Bank operations and/or units in a manner that is disproportionate to the expected benefit from public disclosure; or (b) the request is part of a series of overlapping and/or frequent requests from the same requestor, especially if the request has been submitted before the Bank has had an opportunity to address the requestor’s earlier requests.